

Verhaert Management Consulting

Name and first name: Verhaert Kurt
Position: Freelance Project Manager
E-mail : kurt@verhaertmc.be
GSM: +32/478.959.107
Address: Poeleweg 34 2460 Lichtaart (Belgium)
Date of birth: January 12, 1967
Hobby's & interests: Mountain bike and spinning

Education (incl. additional trainings):

- Ing. Electricity option electronic digitals techniques (KHIK Geel '85 – '90)
- Postgraduate economics (bedrijfskunde) (KULeuven '94 – '95)
- Master in IT (KHIK Geel '99 – '00)
- Siemens management school (S4) (Siemens '02 – '03)
- PMI course (IIL - '08)
- Prince2 (May '10)
- ITIL V3 Foundation (May '10)

Languages:

Dutch Mother Tongue **English / German** Professionally **French** Basic

Management summary:

As (freelance) project manager in global organisations with different cultural backgrounds, balancing regional and local requirements, I built up a lot of business knowledge in the area of mergers and acquisitions, managing virtual project teams in the area of IT-infrastructure, e-business, CRM processes, logistic (ERP) processes and service management.

The usage (implementation) of a demand management process allows me to align your strategic business needs with the wide range of project requests. Based on the project portfolio I will initiate your projects by providing you a project plan and detailed business case ready to be presented to the initiators.

During the project execution I can employ my personal experience in (organisational) change management as your projects might have an impact on operational processes / organisations.

I will apply a Prince2 or PMI based way of working; a sound project plan based on project requirements, efficient execution and monitoring which guarantees on time delivery, within budget.

Audits of your running projects are also within the bound of possibilities.

With a positive attitude I will stay a diplomat, immune to stress focusing on the objectives.

My open way of communication has always been appreciated by the customers, which is the basis for motivated teams resulting in solid customer relationship.



Experience:

June 2010 – October 2010 Johnsen & Johnsen : Senior Project Manager

Within Global IT Services Group, perform project management tasks for organizational changes in line with J&J transition guidelines and active participation in portfolio management/demand activities in the area of projects/support initiatives supporting supply chain processes in J&J

August 2008 – April 2010 OTNSystems - GIMV: Project Manager

HQ in Herentals (100 staff and 8 sales managers world wide)

<http://www.ultimatemakeover.be/NL/Pages/ArticleDetail.aspx?artID=386>

Assist in defining new IT-infrastructure and business processes driven by closure of running architecture due to carve-out from Siemens Belgium.

Gather project requirements, define the project plan and present it to the steering committee.

- ERP migration project from SAP to Navision
 - +/- 30 local users
 - Data take on from closed down SAP system to NAV ERP
 - http://www.gmigroup.be/cms/uploads/gmi_04-2009.pdf
- IT strategy defined
 - Short- & long term IT strategy defined, based on current and future business needs
 - IT governance installed
 - Projects defined, prioritized and scheduled (short- & long term)
- Close down old and set up new IT infrastructure
 - Set up network infrastructure and application platform for 100 users
 - Citrix based, enabling remote usage by sales managers in the different regions
 - Outsourced to external service provider
 - Disaster Recovery Plan (DRP) for infrastructure and transactional data set up and tested
- NAV CRM implementation
 - +/- 10 regional users
 - Contact management with Outlook synchronization and 360° customer view
- Process improvement for CRM and project management
 - Processes defined, documented and implemented (20 users, regional and local)
 - Successful audit result in ISO certification
- Intranet and Document management set up (SharePoint)
 - Migration from Livelink document management system to SharePoint platform
 - 7 Key users trained and roll out plan for 100 users defined and executed
- Electronic handling of purchase orders and supplier invoices

- Workflow based approval of purchase requisition resulting in a purchase order
- Scanning and OCR of incoming invoices
- Workflow based approval for invoices leading to semi-automatic booking

December 2008 Johnsen & Johnsen : Project Manager

Purchasing dept. Janssen Cilag ; Luc Dendievel

Set up a project charter for project in the Road to 2010 program (fled optimization)

- Collect project requirements and setup a project plan

April 2007 – August 2008 Nokia Siemens Networks: Project Manager

HQ in Finland, organized in country clusters. Belgium +/- 600 employees.

Merger of communication divisions from Nokia (Finland) and Siemens (Germany).

- SAP ERP deployment for NSN The Netherlands
 - Manage project virtual project team (Finland, Germany, UK and The Netherlands)
 - Deployment of a global NSN SAP solution for 40 SAP users in The Netherlands
 - Data take-over from local SAP system to global solution
 - Close down local warehouses and integrate into global structure
 - Change management for implementation of global standardized processes
- Synergy levers due to regional integration
 - Process and IT consolidation :
 - Transform the local organization into a regional structured organization
 - Consolidate central processes into global IT architecture
 - Outsource local processes to local providers
 - Contract negotiations, determine SLA's
 - Assist in merger activities in region West (Belgium, The Netherlands, UK, Ireland and France)
- Heading IT Project Managers department West South Europe
 - Team leader for IT project managers in WSE (8 PM's over Europe)

2002 – 2007 April Siemens Communications division: Project Manager

- Project Management process manager
 - Scope : Siemens Belux level (+/- 6.000 employees, +/- 150 project managers)
 - Process optimization, harmonization, standardization and automation for project management processes (internal and customer projects)
 - Belgian representative on European Siemens level
- Auditor of major internal ICT projects

- On demand of the CEO of Siemens BeLux I audited the SAP HR project within Siemens BeLux covering audit of project initiation, - organigram, - execution en project reporting. The audit report also included suggestions to improve the governance of future projects. (organisational impact)
- Supply Relationship Management (SAP-SRM module) implementation
 - Set up for COM division Belgium (+/- 800 employees)
 - Project set up (initiation) for Siemens South West Europe
- Process and tool owner CRM processes within the COM division
 - Process optimization, harmonization, standardization and automation of pre-sales and sales processes
- CRM process owner on Siemens Belux level

'99 – '02 Siemens Business Services : Senior Project Manager

SBS is founded by the merger of all local IT departments of the different Siemens divisions. Belgium +/- 300 employees.

- PM Team lead
 - Introduce project management in the IT division after merger of local IT departments at Siemens Herentals
- Implement Internet sales via SAP CRM for indirect channels in Belgium and MEA
 - Set up infrastructure/platform, ensuring secure communication with MEA partners
- Set up of one central helpdesk
 - Define incident management process for IT problems handled by SBS
 - Convergence of all 9 SBS IT-helpdesks in Belgium
 - Implementation in supporting tool (Remedy)

'92 – '99 Brepols : Project manager internal projects

- Production process analyst (process optimization)
- Investment projects (prepress and press infrastructure)
- Definition of business rules for an SAP implementation
- Reorganization of the manufacturing division

1991 Army

'90 – '91 technical institute Herentals : teacher

- Electricity, electronics, information technology, ...